

The Customs of the Barony of Blatha an Oir

Hinc usque to all here proclaimed are the Customs of the Barony of Blatha an Oir

1. Article 1: The Custom

2. ~~Section 1~~ These Baronial customs are set forth to govern all official activities and events of the Barony of Blatha an Oir. Their purpose is to administer the affairs of this Barony and promote the welfare, harmony, and enjoyment of the populace of the Barony.

3. ~~Section 2~~ These customs are superseded by the Constitution of the United States, the laws of the United States, the laws of the State of Washington and its subdivisions, the Corpora of the Society of Creative Anachronism and the laws of the Kingdom of An Tir.

4. ~~Section 3~~ These customs ~~may~~ can be revised through popular consensus and administered by the ~~Seneschal(e)~~ Seneschal upon petition, setting forth by article and section number the proposed revision. The ~~Seneschal(e)~~ Seneschal shall publish the text of the proposed revision in the next Baronial newsletter, together with the notice of the date of the Baronial meeting where the populace will consider the proposed revision.

5. ~~A.~~ Petitions for revisions ~~may~~ beare accepted as follows:-

—~~1.~~ From the Baron, Baroness, or ~~Seneschal(e)~~ Seneschal on any matter concerning the Barony.

—~~2.~~ From any Officer of the Barony with respect to their area of responsibility.

—~~3.~~ Upon receipt of a petition for revision of these Baronial Customs signed by at least five (5) subjects ~~of~~ in good standing.

~~B.~~ The ~~petition~~ revisions shall be posted on the Baronial Web site for a period of not less than 30 days. Commentary by subjects in good standing is to be sent to the Seneschal. The revisions and commentary will be discussed and the revisions voted upon at the following next Baronial

business meeting. The outcome of the petition will be determined and then published in the Baronial newsletter. The majority vote of ~~the attendants~~ the subjects in attendance at the meeting will determine if the ~~petition-revisions are~~ is adopted or not.

~~2. If the petition is the revisions are~~ adopted, ~~it the changes becomes Baronial custom~~ are made to the official Baronial Customary, and are ~~when published in the Baronial newsletter on the Baronial web site.~~

~~—3. If the petition-revisions are is~~ rejected, ~~then~~ no further action is taken.

~~—4. A petition that is~~ Revisions that are rejected must be revised ~~if it is to be~~ before they ~~can~~ be resubmitted.

6. Article 2: The Baronage

1. ~~Section 1.~~ The Baronage's primary responsibility is to represent the Crown within their lands. They convey Their Majesties' words and represent the Royal Presence to the populace in Their Majesties' absence.

7. ~~Section 2.~~ The Baronage shall be considered an officer of Blatha an Oir. Officers and the populace shall attend the Baronage's word, for they speak as the local representative of The Crown. The Baronage, through the Seneschal(e)Seneschal, is responsible for the administration of the Barony and activities. They shall:

~~A.~~ Preside at Baronial Courts.

~~B.~~ Be ceremonial representatives of The Crown and the Barony.

~~C.~~ Nominate the incoming Seneschal(e)Seneschal based upon the current Seneschal(e)Seneschal's recommendation.

~~D.~~ Fulfill the duties in the absence of the Seneschal(e)Seneschal.

~~E.~~ Foster the growth of the Arts and Sciences.

~~F.~~ Encourage and reward chivalric behavior of their subjects.

~~G.~~ Invest and accept the fealty and/or service of the Defenders of Blatha an Oir.

~~H.~~ Receive petitions from and offer counsel to the populace and officers in matters regarding the Barony. They will forward these concerns to the appropriate officers and/or The Crown as the situation dictates.

8. ~~Section 3.~~ The Baroness shall be the inspirational light of Blatha an Oir.

9. ~~Section 4.~~ The Seneschal(e)Seneschal shall administer ~~S~~selection of the Baronage, upon vacancy of the office, as follows:

10. The laws of the Crown of An Tir will always apply when choosing a new Baronage by Baronial Polling.

11. ~~A.~~ The Seneschal(e)Seneschal shall publish a call for applications from ~~valid~~ candidates ~~petitions~~ in the An Tir Kingdom Newsletter.

12. ~~B.~~ Requirements for applications, procedures for nomination, and the date of the pre-polling Baronial

meeting shall also be published.

13. ~~D. The laws of the Crown of An Tir will always apply when choosing new~~

14. ~~E. Baronage by Baronial Polling. See the section regarding Baronies in the Laws of An Tir.~~

15. Article 3: Baronial Officers and ~~d~~Duties

1. The Great Offices of the Barony shall be the Baronage, Seneschal, Baronial Heavy Marshal, Minister of Arts and Sciences, Exchequer, Herald, Chronicler, Family Activities Minister, Scribe, ~~Chirurgion~~, and Chatelaine.

16. The Lesser Offices ~~and Deputies~~ of the Barony shall be ~~the Archery Marshal, Thrown Weapons Marshal, Rapier Marshal,~~ Chamberlain, ~~Minister of the Lists, Gold Key Coordinator, Demo Coordinator, Hospitality Coordinator,~~ ~~Chronicler, Scrivener (Scribe), Chirurgion, Family Activities Minister,~~ and the ~~P~~Principal ~~o~~fficer of each guild.

17. ~~Section 3.~~The deputies of the ~~above o~~fficers shall report to their superior.

18. ~~Section 4.~~The officers of the Barony shall be responsible to their Kingdom superiors, and serve at the pleasure of the Baronage. They shall abide by these Baronial Customs and all higher laws of ~~T~~he Kingdom of An Tir and the Society for Creative Anachronism. In all matters of their office they shall safeguard the honor of the Society, the Baronage, and serve the interests of the populace of the Blatha An Oir.

19. ~~Section 5.~~The requirements for holding office shall be:

~~A. Must be a~~ SCA member of the SCA in good standing, in accordance ~~to with the~~ Corpora and the Kingdom Laws of An Tir.

~~B.~~ Be responsible for reporting as required, to the Baronage, Baronial ~~Seneschal(e)~~Seneschal and his/her Kingdom Officer.

Must attend Baronial councils and meetings, or provide notice and written report to the ~~Seneschal(e)~~Seneschal.

20. ~~Section 6. Duties and responsibilities of Baronial Officers~~

21. The ~~Seneschal(e)~~Seneschal is the Barony's chief administrative officer, and shall recognize the authority of the Baronage as representative of the Crown within the Barony. The ~~Seneschal(e)~~Seneschal is also answerable to the Kingdom ~~Seneschal(e)~~Seneschal for reporting and administrative duties. The ~~Seneschal(e)~~Seneschal shall:

~~A.~~ Serve as the principal legal representative of the Barony of Blatha an Oir.

~~B.~~ Serve in place of the Baronage in their absence.

- ~~C.~~ Have the ultimate responsibility for planning, scheduling, and carrying out the official events of the Barony.
- ~~D.~~ Supervise the ~~autocrats~~ Event Stewards of all Baronial events and activities.
- ~~E.~~ Attend the Kingdom ~~Seneschal(e)~~ Seneschal-s's, meeting.
- ~~F.~~ ~~Will f~~ Follow An Tir Law in accordance with Corpora.
- ~~G.~~ Establish guidelines for operation of Baronial councils and meetings.
- ~~H.~~ Arbitrate local disputes in accordance with Corpora, Kingdom Law and Baronial custom, consulting with the Baronage as the situation dictates.
- ~~I.~~ Chair Baronial councils and meetings. Make timely, public announcements of all meeting times and places.
- ~~J.~~ Work with the Exchequer and Financial Committee to insure the proper collection, disbursement, and recording of Baronial monies.

22. The Baronial Exchequer is the Chief Financial Officer of The Barony. The Exchequer is responsible for the books of the Barony. The Exchequer will ensure all money belonging to the Barony is well maintained and available for review by any subject in good standing. The Exchequer will be the head of the Financial Committee. The Exchequer with the help of the Financial Committee is responsible for knowing and understanding the financial policies of the Barony as set forth in the Baronial Financial Policy and review and maintaining compliance with Antir Kingdom Law.

23. The Baronial Minister of Arts and Sciences is the Chief Artistic and Scientific Officer of the Barony. They shall encourage the research and development of historically accurate period art forms, technologies and philosophies.

24. The Baronial Chatelaine/Castellan/Hospitaler is the Chief Newcomers Welcome Officer for the Barony. The Baronial Chatelaine shall ~~be~~ be responsible for the introduction of new and prospective members, ~~and~~ provide education on the conventions of the current Middle Ages and this Kingdom and Barony, ~~and~~ encourage active participation and ~~period behaviors~~ schivalric behavior, ~~and~~ coordinate with Gold Key, ~~a deputy to the Chatelaine~~, to make period clothing accessible to new members.

25. The Baronial Herald is the Chief Heraldic Officer and Advisor of the Barony. They shall advise the Baronage on matters of ceremony and protocol and be the voice of the Barony in all Baronial Courts. ~~The Baronial Herald has the primary responsibility to submit all new Baronial Award information to the An Tir Order of Precedence Roster in a timely manner, and to ensure that the An Tir Order of Precedence contains accurate information for all Blatha an Oir Baronial Awards. make and maintain the Order of Precedence and update the awards roster for the Barony; be the voice of the Barony in all Baronial Courts.~~

26. The Baronial Family Activities Minister shall ~~be~~ organize activities for children under seventeen (17) at Baronial Events, promote the welfare of children at Society events, educate children on age related topics on aspects of the Society and our

historical period of study, share knowledge with Interested persons on children's activities, establish guidelines and coordinate activities for all children at Baronial Events, and comply with all Kingdom laws of An Tir regarding this office.

27. ~~Dean of Pages shall: educate children twelve to seventeen on age related aspects of both our historical period of study and of the Society; and establish guidelines and coordinate the activities for these children at Baronial events.~~

28. The Baronial Heavy Marshal is the Chief Heavy Marshal for the Barony. The Baronial Heavy Marshal shall: be responsible for obtaining and maintaining equipment and supplies for heavy fighting within the Barony, ~~;~~ make sure there is a properly warranted marshal present during practices and events that have heavy fighting, and ~~;~~ promote heavy fighting within the Barony.

29. The Baronial Archery Marshal is the Chief Archery Marshal for the Barony. The Baronial Archery Marshal shall: be responsible for obtaining and maintaining equipment and supplies for archery within the Barony, ~~;~~ make sure there is a properly warranted marshal present during practices and events that have archery, and ~~;~~ promote archery within the Barony.

30. The Thrown Weapons Marshal is the Chief Thrown Weapons Marshal for the Barony. He/She is responsible for The Thrown Weapons Marshal shall: be responsible for obtaining and maintaining equipment and supplies for thrown weapons, ~~;~~ make sure there is a properly warranted marshal present during practices and events that have thrown weapons, and ~~;~~ promote thrown weapons within the Barony.

31. The Baronial Rapier Marshal is the Chief Rapier Marshal for the Barony. The Baronial Rapier Marshal shall: be responsible for obtaining and maintaining equipment and supplies for Rapier fighting with the Barony, ~~;~~ make sure there is a properly warranted marshal present during practices and events that have rapier fighting, ~~;~~ promote rapier fighting within the Barony.

32. The Baronial Minister/Mistress of the Lists is the Chief List Manager for the Barony. The Baronial Minister/Mistress of the Lists shall: confirm that all combatants fighting in a Baronial Tournament have fighter authorization cards, ~~;~~ arrange and record the pairing of fighters at Baronial Tournaments and Demonstrations, ~~;~~ see that combat waivers are brought to and used at all events which might involve fighting (Heavy Combat, ~~Light Combat,~~ or Rapier Combat), ~~;~~ as well as work in conjunction and cooperation with the Marshals and Heralds to ensure a smoothly run tournament.

33. The Baronial Chronicler is the Chief Record Keeper for the Barony, and is in ~~full~~ charge of all official publications within the Barony. The Baronial Chronicler shall: keep the Baronial Customary updated, as directed by the Seneschal(e)Seneschal and the Baronage, ~~;~~ keep the minutes at all meetings and councils, ~~;~~ shall publish and distribute the Baronial Newsletter The Blatherings, ~~;~~ remit all subscription fees and expense

records to the exchequer; provides quarterly activity and subscription value reports to the appropriate offices; and assists with the production of polling material or site copy.

34. Baronial Constable is the Chief Safety Officer of the Barony. The Baronial Constable works in partnership with the Baronial Seneschal(e) to ensure the safety and security of the Barony. The Baronial Constable shall: administer the constabulary; promote general safety and security at events; and work with modern legal authorities as needed.

35. The Baronial Scrivener (Scribe) organizes the assembly of awards and production of award Charters, and Scrolls, and Seals for the Barony. The Baronial Scrivener shall: Scribe shall maintain award regalia inventory; coordinate and maintain supplies for Charters, and sSeals, and with the assistance of the Baronial Herald, shall maintain the Blatha an Oir Ceremonial, containing all of the approved Baronial award names and the current complete award text for all Baronial Awards and Baronial Courts. the scribal boxes; monitor award notification to the Order of Precedence and The Blatherings The Baronial Scribe shall work with the Royal Scribe to coordinate painting of Kingdom Charters by Blatha an Oir Scribes, provide instruction in the scribal arts, and provide support to the Baron and Baroness for award presentations prior to and during Baronial Court.

36. The Baronial Chirurgeon is the Chief First Aid Officer for the Barony. The Baronial Chirurgeon shall: provide voluntary first aid at Baronial Events including, but not limited to, Tournament Combat and War; and follow An Tir procedures for notifying attendees of health and safety concerns at Baronial Events.

37. The Baronial Web Minister is responsible for maintaining current and accessible information on the Baronial website, by working with event stewards, Baronial Officers, the Chronicler, the Seneschal and the Baronage.

38. The Baronial Chamberlain is responsible for the inventory and safekeeping of the durable assets of the Barony, including the maintenance of the storage locker and the Baronial trailer. The Chamberlain reports to the Exchequer.

39. The Baronial Gold Key Coordinator is responsible for The Baronial the acquisition, storage, maintenance, transport and provision of loaner garb for newcomers at Baronial Events.

40. Demo Coordinator is the primary Baronial contact for requests for Demos by the Barony and schedules the staffing at Demos.

41. The Baronial Hospitality Coordinator is responsible for coordinating Baronial Hospitality activities including staffing and consumables for Hospitality rooms at events such as 12th Night, and any outdoor events where a Hospitality tent or table is sponsored by the Barony.

42. Baronial Duties of all other Officers are those customary to that title may appoint Deputies with approval of the Baronage and the other Baronial Officers.

43. In addition to the primary Baronial responsibilities listed in the previous sections, Baronial Officers may also have additional duties and responsibilities as appropriate to their office and/or as directed by their Kingdom superiors.counterpart

44. Article 4: Appointment and Removal of Officers

1. ~~Section 1.~~ Vacancy:

The ~~Seneschal(e)~~Seneschal shall announce all office vacancies.

Office openings must be published on all available electronic media, to include the Baronial website and the Baronial Email lists.

Applications will be accepted for 60 days following the announcement of the vacancy at the general business meeting, ~~and the office opening will be published in the next Baronial newsletter.~~

45. ~~Section 2.~~ Selection of Officers:

~~A.~~ The ~~Seneschal(e)~~Seneschal shall consider the wishes and advice of the Baronage and recommendations of the retiring officer and the populace.

~~B. In the case of a guild office, the opinions of the guild members shall be considered.~~

~~C.~~ The ~~Seneschal(e)~~Seneschal shall consider the qualifications of the candidate(s).

46. ~~Section 3.~~ Resignation/Vacancy of Office:

~~A.~~ Any officer ~~wishing wanting~~ to vacate their office, ~~shall should make such give their~~ notice in writing to the Baronage and the ~~Seneschal(e)~~Seneschal at the general business meeting; however, verbal resignation ~~shall will~~ be accepted. The opening will be announced the next general business meeting.

~~B.~~ The retiring officer shall return all Baronial regalia and property related to that office to the ~~Seneschal(e)~~Seneschal within 30 days of ~~the vacation vacating of~~ the office.

47. ~~Section 4.~~ Removal for Cause

~~÷~~ Corpora and Kingdom Law will be followed. The following shall be grounds for removal from office:

- ~~A. Failing Failure~~ to maintain at least a sustaining or family membership in the SCA ~~(with a lapse of more than 2 months).~~
- ~~B. Failing to maintain a current subscription to the Baronial newsletter (lapse of more than 2 issues).~~

- ~~C.~~ Missing 2-two successive Baronial business meetings without cause or notice to ~~Seneschal(e)~~Seneschal. This may be considered abandonment of office at the behest of either the Seneschal or the Baronage.
- ~~#D.~~ Failure to perform the customary duties of the office.
- ~~E.~~ Failure to uphold the honor and laws of the Kingdom of An Tir and the SCA.

48. Article 5: Expenditure of Baronial Funds

1. ~~Section 1.~~ Any officer, guild, or subject in good standing may seek approval for the use of Baronial funds at any Baronial meeting or council. Such funds shall be used only for SCA purposes. All unused funds and receipts shall be returned to the Exchequer within 30 days.
 49. ~~Section 2.~~ The checks written against Baronial accounts must be signed by two (2) members of the Financial Committee or their designated agents.
 50. ~~Section 3.~~ Operational expenditures of Baronial funds exceeding \$50.00 must have approval of the Baronial Financial Committee (BFC) and all subjects in good standing in attendance at the Baronial business meeting.
 51. The ~~Seneschal(e)~~Seneschal may authorize expenditures not to exceed a total of \$50.00 in an emergency. Such expenditures are to be reported at the next Baronial business meeting. Each officer has a discretionary fund of \$50.00 maximum per month if required. ~~;~~†This fund does not accumulate.
 52. ~~Section 4. Event Spending:~~ Event Stewards seeking Baronial funds for events must submit a written budget subject to the approval of the Baronial Financial Committee before funds will be issued. All receipts and records of event expenditures shall be given to the Exchequer at the next business meeting following the event.
 53. ~~Section 5.~~ Guilds within the Barony may raise their own funds. These funds will be held and accounted for by the Exchequer separately. The expenditure of these monies shall comply with An Tir Kingdom Law and Corpora.

54. Article 6: Baronial Awards

1. ~~Section 1.~~ Recipients of Baronial Awards shall stand in precedence with recipients of similar honors in other Baronies.
 55. The Blatha an Oir Ceremonial, maintained by the Baronial Scribe with the assistance of the Baronial Herald, contains the Baronial award names, their purpose, and the current complete award text for all Baronial Awards. The Baron and Baroness, the Scribe and their Deputies, the Herald and their Deputies, the Head of Retinue, and

the Seneschal shall receive a printed copy of the Blatha An Oir Ceremonial after any major updates are made.

56. ~~Section 2. The award of the Golden Blossom may be offered to anyone the Baronage desires to so honor. Normally the Golden Blossom shall be given for service of significant value to the Barony.~~

57. ~~Section 3. Admission to the membership in the **Companions of the Briar** may be offered to those individuals whom the Baronage finds especially deserving of honor. Generally this will be for substantial and/or unobtrusive service to the Barony.~~

58. ~~Section 4. Admission to the membership in the **Companions of the Panthers** Torch may be offered to those individuals whom the Baronage finds especially deserving of honor for skill in the arts and/or sciences, and who display willingness to share their skill with others.~~

59. ~~Section 5. The Baronage may create ~~or award other honors~~ new awards, as they deem necessary for the recognition of outstanding individuals or circumstances within the Barony, following Kingdom and Society policy and procedure for approval of the award name.~~

60. ~~Section 6. The sole power to bestow patents, grants and awards of arms rests with the Crown.~~

61. Article 7: Champions (Defenders) of Blatha an Oir Duties Privileges and Selection

1. Blatha an Oir shall have the following Champions ~~or (Defenders)~~: Lord Defender, ~~(heavily armored champion)~~ Rapier, Archery, Thrown Weapons, Arts and Sciences, ~~Champion and~~ Shield of the Barony, Bardic Champion, and Baronial Page.

62. ~~Section 1. General~~ Selection Criteria

~~A.~~ The Defenders of the Barony shall be selected in an open tourney to be held yearly.

~~—1.~~ Those individuals who wishing want to compete for the honor of being a Defender of Blatha an Oir shall present themselves to the Baronage in Court prior to the start of the tournament, where they shall swear to the Baronage that they will compete fairly and in a chivalric manner.

~~—2.~~ Competitors shall affirm that should they be victorious they are able and willing to serve, faithfully fulfilling all the duties of Defender for a period of one year.

~~—3.~~ Those competing for Defender must also swear that should they be victorious, they will be present at the following Lord Defenders Tournament to assist with the selection and investiture of their successor.

63. ~~B.~~ Selection of the Shield of the Barony

~~—1.~~ The Shield of the Barony shall be selected by open tournament among those fighters who have been fighting for fewer than five years and have not previously won a tournament.

~~—2.~~ The Baronage shall have the discretion to invite fighters whom they feel qualify for this list.

64. ~~C.~~ Selection of the Arts and Sciences Defender (Champion)

~~—1.~~ The Arts and Sciences Defender shall be selected by open competition held at the Lord Defender's Tournament.

~~—2. Selection shall be made by a panel of Judges selected by the current A&S Defender and approved by the Baronage.~~

Selection shall be made by a panel of Judges selected by the current A&S Defender and approved by the Baronage.

~~—3. Competitors shall be allowed to use of items and materials in competition that they have previously been displayed or used in competition at the discretion of the current A&S Defender and Baronage. displayed or used in competition is at the discretion of the current A&S Defender and the Baronage.~~

65. ~~—4.~~ The Bardic Champion shall be selected by open competition at the Bardic Defender Tournament. Selection shall be made by a panel of judges selected by the current Bardic Defender and approved by the Baronage.

66. All Defenders shall be invested in open court at the Defenders Tournament.

67. ~~Section 2.~~ Duties of the Defenders of Blatha an Oir:

~~A.~~ Defenders shall serve for a period of one year from the time of their investiture.

~~B. All Defenders shall be invested in open court at the Defenders Tournament.~~ ~~C.~~ At their investiture, the Defenders shall swear fealty and/or service to the Baronage of Blatha an Oir.

~~D.~~ The Defenders ~~of Blatha an Oir~~ shall swear fealty and/or service to the new Baronage should a change of Baronage take place during their term as Defenders.

~~E.~~ The Defenders ~~of Blatha an Oir~~ shall be charged with defending the safety and honor of Blatha an Oir through their demeanor, chivalric behavior, knowledge and prowess.

~~F.~~ The Defenders ~~of Blatha an Oir~~ shall take the field upon the request or at the need of the Baronage of Blatha an Oir.

~~G.~~The Defenders shall consider it their duty to encourage and advance the Arts Martial and the other Arts and Sciences through teaching and instruction, as well as furthering their own knowledge and skills.

~~H. They~~The Defenders shall advise and consult with the Baronage and ~~b~~Baronial ~~e~~Officers in matters of their area of expertise.

~~I.~~The Defenders shall be further charged with assisting in the selection of their successors, serving as advisers or judges as required upon request of the Baronage in the selection of their successors.

~~J.~~The Defenders shall attend no less than two Baronial courts during their time as champion in addition to the Defender Tournament to choose their successor.-

68. **Section 3.** Rights and Privileges of the Defenders of Blatha an Oir:

~~A.~~The Defenders shall be held in esteem by the Baronage, officers and populace of Blatha an Oir.

~~A.~~The Defenders ~~of Blatha an Oir~~ shall be held as equals of the Champions and Defenders of all other Baronies.

~~B.~~The Defenders shall have the right to receive the symbols and badges of their office from the hands of the Baronage of Blatha an Oir upon their investiture.

~~C.~~The Defenders shall have the right to bear and display all such badges and symbols of their office at all times and in all such places as they and the Baronage deem appropriate, and in keeping with Kingdom Law.

~~D.~~The Defenders are charged with the safe keeping and care of all such badges and symbols of their office given over to their care.

~~E.~~The Defenders shall have the right to return all such badges and symbols to the hands of the Baronage or place them either upon the person or in the hands of their successor at Baronial Court according to custom or at the direction of the Baronage.

~~F.~~The Defenders shall have the right to hold a place of honor at all ~~b~~Baronial courts, feasts and ceremonial events.

~~G.~~The Defenders are allowed to waive their own site fee for any Baronial Event they attend not including feast fees.

69. **Article 8: SergeantSergentry of Blatha An Oirs at Arms**

1. ~~Section 1.~~ Duties and Obligations of the ~~Sergeantry~~Sergentry of Blatha an Oir

- ~~A.~~ Each member of ~~The Order~~the Sergentry shall swear a personal Oath of Fealty to The Baroness of Blatha An Oir and through Her to The Crown.
- ~~B.~~ Each member of ~~the Sergentry~~ ~~The Order~~ shall protect and defend The Barony, its people and its worthy honor with their every effort.
- ~~C.~~ Each member of ~~the Sergentry~~ ~~The Order~~ shall be in the forefront in the instruction of novices in matters of the combat arts and other forms of courteous and noble behavior.
- ~~D.~~ Each member of ~~the Sergentry~~ ~~The Order~~ shall uphold the ideals of Chivalry, courtesy, and nobility with their every word and deed.
- ~~E.~~ Each member of ~~the Sergentry~~ ~~The Order~~ shall strive to maintain their skills, and to increase them, to such extent that, should Coronet or Crown have need of them, they are ready.

70. ~~Section 2.~~ Candidates

~~A.~~ Selection of Sergeants at Arms, Yeoman, Gallants, ~~and~~ Courtiers, ~~and~~ Lancers shall be made at ~~an annual~~ tournament. The currently active Sergeants of the Barony will be charged with the responsibility of judging the applicants ~~to this rank~~, with the Baroness or her representative being responsible for the verification of results of the tests.

~~B. It is custom that~~ Candidates, who wish ~~want~~ to may have a member of The ~~Sergeantry~~Sergentry as a principal helper and advisor. This person, or sponsor, is ~~to be~~ usually a member of the specialty ~~the~~ Candidate wants to join, i.e., Yeoman sponsor Yeomen Candidates and so on. This sponsor will guide the Candidate through any questions ~~or worries~~ that arise. If a Candidate wants a sponsor, and none ~~has~~ ve volunteered, they ~~are to~~ can request one from Her Excellency or The Sergeant Major as soon as possible.

~~C.~~ A minimum of two months prior to the Trials, each Candidate is to submit to The Baroness a modern letter announcing their intentions to attempt The Trials. This letter includes any concerns or impediments The Candidate may have, such as dyslexia, a difficulty in taking written or oral tests, any physical issues that may be evident, etc. The Letter should also include:

1. Any arts and sciences extra credit that ~~might~~ will be submitted
2. A brief synopsis, ~~consisting of four or less sentences~~, outlining ~~the~~ Candidate's s persona.
3. ~~D.~~ Heraldic devices, if not already passed, must be in submission to The Kingdom Principal Herald before the day of Trials.

71. ~~Section 3.~~ Rights and Privileges of The ~~Sergeantry~~Sergentry

~~A.~~ Each Member of ~~The Order~~the Sergentry has the right to wear upon their person the Regalia of The Order:

4. A belt of russet bearing a buckle inscribed with a briar tangle and the letters BAO.

~~D~~-Nominate: The process whereby the Baronage recommends a candidate to the Crown of An Tir and to the appropriate Kingdom officer, requesting a warrant for that candidate.

~~E~~-Subject in good standing: Any subject of the Kingdom of An Tir whose SCA membership dues are paid, and declaring his/her primary SCA affiliation to be within the Barony of Blatha an Oir.

~~F~~-Proxy: Any subject in good standing unable to attend a General Business meeting or officers council may give a written expression of opinion on any matters to the ~~Seneschal(e)Seneschal~~. The ~~Seneschal(e)Seneschal~~ shall include all proxies in the official counts as if that subject had been personally present at the meeting or council.

~~G~~-Baronial Event: Is an event: sponsored by the Barony of Blatha an Oir, ~~registered~~approved by with the ~~sSeneschal, and~~ publicized to the membership and conducted according to Society rules and Kingdom Law. ~~The event must be registered with on the Kingdom Calendar by using the most current Event Information Form following the An Tir Kingdom Calendar policy.~~

~~H~~-Baronial Court: A ceremonial event presided over by the Baronage.

~~I~~-Officers Council: A gathering of Baronial officers to conduct Baronial affairs. ~~It~~ must include a majority of ~~the gGreat o~~Officers. Such council will be presided over by the ~~Seneschal(e)Seneschal~~. ~~The P~~populace of the Barony may attend the council.

~~J~~-Baronial Meetings: A meeting of the populace and officers of the Barony presided over by the ~~Seneschal(e)Seneschal~~.

~~K~~-Baronial Financial Committee: (BFC) Comprised of the Baronage (one vote), the Exchequer (one vote) and the ~~Seneschal(e)Seneschal~~ (one vote). Members of the Committee may admit either officers of the Barony or Subjects in Good Standing so that their views into the financial health of the Barony might be considered.

~~L~~-Financial Committee Meeting: A meeting of the Financial Committee presided over by the Exchequer.

~~M~~-Valid Petitions: Those written items by a Subject in Good Standing that are received by the Baronage or ~~Seneschal(e)Seneschal~~.

~~78. Appendix: Article 10: Office Of the Exchequer~~

~~1. Article 1: Purpose:~~

~~To assist the Office of the Exchequer, officers and populace of the Barony of Blatha an Oir manage and maintain the financial affairs of the Barony and its affiliates. This appendix and its sub-appendix section provides details, requirements and procedures~~

to ensure the Barony of Blatha an Oir operates and meets requirements set by the various governing documents of the Society for Creative Anachronism, Inc.

79. ~~Article 2: Governing Documents~~

~~The office of the Barony of Blatha an Oir (BAO) Exchequer is established and all activities are governed by Society for Creative Anachronism (SCA) Corpora and Society Financial Policy; Kingdom of An Tir documents include Kingdom Financial Policies of An Tir and Local Exchequers' Handbook (LEH); and Barony of Blatha an Oir's Customary. All Kingdom of An Tir documents are available for review on the SCA internet and Kingdom web sites. SCA US tax ID: 94-1698556.~~

80. ~~Article 3: Summary of Duties of the Baronial Exchequer~~

- ~~• Manage and oversee all monies and assets of the Barony and Stronghold~~
- ~~• Set up and maintain bank accounts~~
- ~~• Prepare and submit reports in a timely manner~~
- ~~• Insure funds are available for use as approved by financial committee, baronial meeting populace and governing documents~~
- ~~• Ensure monies are used appropriately~~
- ~~• Conduct monthly financial committee meetings (see the BaO Customary Article 10 Definitions section)~~
- ~~• Assist the Stronghold of Rath An Oir with their assets~~
- ~~• Be familiar with governing documents as they relate to the office~~

81. ~~Article 4: Sub-Appendixes Sections are to aid in the management of the Exchequer office and assist other bBaronial oOfficers and autocrats Event Stewards in financial affairs:;~~

~~• Gate Procedures~~

~~• Malage reimbursement and trailer towing~~

~~• Chamberlain~~

~~• Strongholds of Rath an Oir~~

~~• Ledger Tips & Quarterly/End of Year (acomsday) reports~~

~~*Accepted at the Barony of Blatha an Oir business meeting held July 16, 2009*~~

~~APPENDIX: Article 10a Exchequer – Gate Procedures~~

- ~~1. Article 1: Purpose: To establish consistency and ensure gate activities are in compliance with SCA procedures/rules and not for profit status requirements. (Reference: Local Exchequers' Handbook (LEH) Chapter 8, Event Finances)~~

- ~~82. Article 2: Don'ts and Can's Do not under any circumstances do any of the following:~~

~~Section 1: Don'ts~~

- ~~A. Absolutely do not uUse any money collected at gate for refunds or expenses including supplies, food, site rental/fee, honoraria and fees, etc.~~
- ~~B. Accept checks from anyone who has been identified as a risk by the exchequer, u~~
- ~~C. Accept personal checks on banks from outside the United States, u~~
- ~~D. Accept checks without a living address, i.e. general delivery~~
- ~~E. No Deposit pre-registration or gate monies will be deposited into personal accounts, t This is considered "co-mingling."~~
- ~~F. Combine Nnon gate cash collections like A&S classes, sales, etc. with gate monies. They se can be set up remote from gate activities. Monies must be kept separate from gate monies.~~

- ~~83. Section 2: Can's You are allowed to do the following:~~

- ~~A. The autocrat Event Steward can use a cash advance for any of the "don'ts" (except for site rental/fee) or~~
 - ~~B. Have the eExchequer write checks during the event. (Pre-arrangement required.)~~
 - ~~C. Charge various rates; i pre-registration (with end date), family caps, helpers, visiting royalty, etc.~~
- ~~Can charge no fee when a participant provides in-kind services at that event. This is not encouraged but we understand that some folk cannot afford to attend otherwise. (Don't comp just because you like them.)~~

~~References: (LEH) V. Controls Of Cash, A. Gate Cash Income Management, 7. Refunds, B. Expense Reimbursement and Invoice Payment, and BaAO financial committee 4-17-09, (LEH) I. Budget, D. Pricing;~~

- ~~84. Requirements~~

- ~~85. Section 1: Autocrat Event Steward~~

- ~~A. Is ultimately responsible for gate, u~~

~~B. Only one person is responsible for gate operations, and this does not need to be the autocrat Event Steward.~~

~~C. Staff must be paid members of good standing in the SCA, be acceptable to exchequer and seneschal, and understand event financial procedures.~~

~~D. No one younger than 15 years of age is allowed to run gate table.~~

~~E. Helpers who don't handle gate monies can be non-members and younger than 15.~~

86. Section 2: Monies:-

~~A. All monies taken in are tracked, secured and accounted for.~~

~~B. All monies are to be turned in to the eExchequer within 5 five days of collection, no exceptions.~~

~~1) Pre-registration monies are to be turned in within two weeks of receiving monies from the participant.~~

~~2) Gate monies are to be turned in on the last day of the event.~~

~~Stop accepting pre-registration checks 14 days prior to event to allow bank turnaround, in case a check is returned NSF.~~

~~References: (LEH) V. Controls Of Cash, A. Gate Cash Income Management, 4. Running the Gate Table at Ordinary Events 3.~~

~~87. 3) Stop accepting pre-registration checks 14 days prior to event to allow bank turnaround (in case a check is NSF) Section 3: Count out with eExchequer when monies are turned over and Rrequired forms:-~~

~~A. Waiver forms, gate sheets, etc. to kKingdom waiver deputy~~

~~B. Event Expenditure report and Non-Member Surcharge report are completed by the BaAO-eExchequer:-~~

~~1) Data collected by autocrat the Event Steward~~

~~2) Non-Member Surcharge report with payment to kKingdom~~

~~3) Event Expenditure report is for internal BaAO use.~~

88. Section 4: Compliance and rRules

~~A. Follow modern law, and all levels of SCA rules/procedures~~

~~B. Non-Member Surcharge when applicable, see related section.~~

~~Reference: BAO Customary Article 5: Expenditure of Baronial Funds, Section 4. Event Spending.~~

89. Article 4: Running Till at Gate

Section 1: Only one person works the till at a time. When changing people on the till (shift change), the outgoing and incoming does a till count together, document and transfer till operations.

Section 2: Have a small amount of “gate seed” cash for change.

- A. When closing gate for short while and another person will open, provide that person the “gate seed” to open within a lockable box or money pouch.
- B. Person closing gate performs a “cCash bBox cCount” and “dDrops” all the money. (See the following section for definition of terms). Remember, aA second person is needed to verify and sign off.

Section 3: Checks are made out to “SCA, Inc.—Barony of Blatha an Oir” (Including Rath an Oir events.) Put name of SCA group by name for convenience of locating should there be a problem.

90. Section 4: Handling of Money: Cash Box Counts,” aka “Drops”

B. Keep the total amount in the till small. This may require one or more “dDrops.” This Ccan be done at shift change or during a shift as needed.

C. Two people must do the count out for dDrops, Intermediate and Final.

1) The two people can be:

- tTill operators at shift change
- T Till personoperator and autocrat/Event Steward or gGate coordinator
- or Till personoperator and eExchequer

D. Drops are best done directly to the bank of account, however this is frequently unavailable, and currently BaAO does not use this service.

E. Drops must always be kept secure and in one place. It is the autocrat’s Event Steward’s responsibility to provide this. This can be a locked vehicle if needed. Key is keeping it out of site and locked.

F. At Cam-e-Set, the owner graciously accepts drops and stores them in his onsite safe until collected by the autocrat or designated person/exchequer.

G. Once a bundle is put in a drop, it cannot be used for making change or other purposes.

91. Section 5: Counting the mMoney:

A. Checks are tracked separately; qQuantity is more important than value. (tThe eExchequer will document value as each check must be listed separately for the bank deposit).

B. Some people are very skilled running tills and doing count outs, but experience has shown that counting values usually results in errors. Recommend counting quantities of each denomination, i.e. 15 ea. \$5’s, 6 ea. \$20’s, 26 quarters, etc. (The Exchequer will use a calculator tape to verify value.) The attached form is designed for this purpose.

C. Before doing the final dDrop, remove the value of the “gate seed” and bundle/label separately. The “Gate seed” amount must be the same as the cash advance.

92. Section 6: Other gGate rRequirements/ and dDuties:

A. Check that all minors are with legal guardian (18 years or older) or parent(s).

B. If not that they have a notarized Medical authorization for a specified adult(s) of age 18 or older.

~~Article 5: Article 10b Non-Member Surcharge (NMS)~~

~~Refer to the An Tir Calendar Policy and An Tir Calendar Procedures for current information about NMS requirements. **Section 1: Required when event is published in Crier / kingdom calendar and a fee is collected.**~~

~~**Section 2: Applies only to adult rates, if children are charged the same amount as an adult then NMS is collected for them too.**~~

~~**Section 3: NMS applies only to non-current members of the SCA, Inc**~~

~~**Section 4: Current NMS charge is \$3.00, no more or less.**~~

~~Section 5: Track the number amount of NMS collected along with total number of NMS attendees (both adult and paying youth for the report).~~

~~Section 6: Report and payment must be submitted to Kingdom Exchequer within 30 days of the event by the baronial exchequer~~

~~<http://www.sca.org/docs/pdf/scapag.pdf>~~

~~**Membership: At what events must the Non-Member Surcharge be collected?**~~

~~*Most events qualify for the Non-Member Surcharge. The exceptions are event where no site fee is charged. The NMS does not apply to practices, guild meetings, populace meetings, and the like. If an event charges a discounted site fee for minors, or if minors are admitted free of charge, then the NMS is not charged to those minors for that event.*~~

~~Article 6: Article 10c Trespassers~~

~~When person(s) get past checking do not check in at gate~~

- ~~1. Section 1: Politely encourage the trespasser to report to gate for sign-in and to pay the fees.~~

~~A. If known, have the Heralds announce the individual(s) to report to gate.~~

~~B. If not known, point them out to Seneschal or Autocrat Event Steward to approach them.~~

- ~~93. Section 2: Only the Seneschal and Autocrat Event Steward have the authority to have the trespassers removed of from site, if necessary, and therefore should be the only ones approaching the individual(s).~~

~~Reference: (LEH) V. Controls Of Cash, A. Gate Cash income Management, 10. Trespassers~~

~~Article 7: Article 10 d Supplemental Information~~

~~**Section 1:** Gate Types: there are a variety of event types that influence what style of gate procure to use; one day, two or more days; with and without combat/fighting activities; no fees collected; pre-registration only; combined pre-registration and cash gate, etc. Below The following are both required and recommended activities.~~

- ~~1. A. No fees collected: usually a demo, but can be an event. Stronghold of Rath An Oir's events are frequently this type.~~

~~1) When fighting/combat activities occur then waivers and attendance are required~~

~~2) Fight practices require attendance and waivers (submitted quarterly by the group marshal).~~

~~3) Non-Member Surcharge is not collected~~

- ~~94. B. Pre-registration:~~

~~1) Gate confirms attendance to ensure all attending have paid.~~

~~2) Fighting requires waivers; they can be verified/submitted with pre-registration or at the gate.~~

~~3) Non-Member Surcharge; see section the An Tir Calendar Policy and Calendar Procedure for details.~~

- ~~95. C. Fees (\$money) collected at gate:~~

~~1) "Gate Seed" (cash) to make change~~

~~2) Attendance list with amount paid noted~~

~~3) Fighting/combat activities require waivers.~~

~~4) Non-Member Surcharge; see section the An Tir Calendar Policy and Calendar Procedure for details.~~

~~5) Make money drops regularly when gate operates more than 4 four hours (recommended) to keep total amount at gate minimal.~~

~~96. Section 2: Documents and form tools:~~

~~97. A. Waivers are:~~

~~Required for all events with combat/fighting activities and all must sign in.~~

~~(Reference: The Corporate Policies for the SCA (Section VI paragraphs A and C), valid waiver card must execute a waiver...". Paragraph C defines an event as "any recreation function announced in either the branch, Kingdom, or Principality newsletter. Business meetings, demos, guild meetings, dance practices, or planning sessions are specifically excluded from these provisions. Combat or Fighter practices are not excluded and waivers must be collected from those actively participating in the combat related activities at such practices. Any function at which combat related activities will occur fall under the auspices of this waiver policy, regardless of what other activities may be occurring at the function.)~~

~~2) Fight practices: those individuals who are not current SCA members must complete an individual waiver if fighting, or a group waiver if observing.~~

~~3) Required for some event sites due to owner's insurance requirements. (i.e. Cam-o-lot Enterprises in Randle, WA)~~

~~4) Not required d for non-combat/fighting activities, i.e. feasts.~~

~~5) Turned in to kingdom waiver deputy with a cover report within 30 days of the event.~~

~~6) Fight practice attendance list and waivers are submitted quarterly.~~

~~98. B. Attendance (Gate Sheets) are:~~

~~1) Required when combat/fighting activities occur.~~

~~2) Monies are collected.~~

~~3) Not required when no monies are collected, i.e. business meeting, A&S gatherings, Heraldry meetings, cooking, etc. (and no fighting activities).~~

~~99. 4) Non-Member Surcharge report: see section for details is required when NMS has been collected.~~

~~100. 5) Financial Reports: After an event where monies are collected the eExchequer will prepare a report showing the expenses and income for a net profit or loss of the event. Note, this requires all expenses/receipts be submitted quickly for a timely report.~~

This report is for ~~b~~Baronial use only.
<http://www.antir.sca.org/Pubs/forms/#autocrating>

101. *purpose explained: http://www.sca.org/docs/pol/waiver_treatise.pdf*

102. Section 3: Source for forms: gate sign-in/waivers/attendance sheets come in a variety of formats available on the An_Tir web site.

A. These forms are recommended. It is permissible to modify/create unique designs as long as it has the required information.

B. Waivers are standardized in verbiage and must be used as written. However, layout can vary:: List format for several to sign, Individual, or Family.

Individual

Family

C. Medical authorization form for Minors when children will be in care of others or old enough to roam event site on their own. Note: if parent/legal guardian is not on site the waiver must be notarized.

<http://www.antir.sca.org/Pubs/forms/#autocrating>

Gate Take "Drop" Record Form ----- Event:			
DROP/Gate Change Date & Time: _____ Gate Staff: _____ Out: _____ In: _____	100's _____, 50's _____, 20's _____, 10's _____, 5's _____, 1's _____ Coins: \$1's _____, 0.25's _____, 0.10's _____, 0.05's _____, 0.01's _____ Qty of Checks: _____	A	A Date & Time: _____ _____ From: _____ _____ R'd by: _____ _____
DROP/Gate Change Date & Time: _____ Gate Staff: _____ Out: _____	100's _____, 50's _____, 20's _____, 10's _____, 5's _____, 1's _____ Coins: \$1's _____, 0.25's _____, 0.10's _____, 0.05's _____, 0.01's _____	B	B Date & Time: _____ _____ From: _____ _____ R'd by: _____ _____

In: _____	Qty of Checks: _____		
DROP/Gate Change Date & Time: _____ Gate Staff: _____ Out: _____ In: _____	100's _____, 50's _____, 20's _____, 10's _____, 5's _____, 1's _____ Coins: \$1's _____, 0.25's _____, 0.10's _____, 0.05's _____, 0.01's _____ Qty of Checks: _____	€	€ Date & Time: _____ From: _____ R'd by: _____
DROP/Gate Change Date & Time: _____ Gate Staff: _____ Out: _____ In: _____	100's _____, 50's _____, 20's _____, 10's _____, 5's _____, 1's _____ Coins: \$1's _____, 0.25's _____, 0.10's _____, 0.05's _____, 0.01's _____ Qty of Checks: _____	Ⓓ	Ⓓ Date & Time: _____ From: _____ R'd by: _____